

*This form should be used where couples want to split the Gift Aid claimed on donations made from a joint bank account between them. Both donors must be named on the bank account, both must be taxpayers and they must be living at the same address. The donation(s) will be split as per the percentage that you specify on this form and the Gift Aid will be claimed accordingly.*

Gift Aid is reclaimed by the charity from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

**1<sup>st</sup> Donor's Details**

Title:  First name:

Surname:

% Split of Donation(s):  Date:

**2<sup>nd</sup> Donor's Details**

Title:  First name:

Surname:

% Split of Donation(s):  Date:

Joint Address:  Postcode:

**In order to Gift Aid your donation(s) to New Horizons Coventry you must tick a box below:**

- We want to Gift Aid our donation of £\_\_\_\_\_ and any donations we make in the future or have made in the past 4 years.
- We want to Gift Aid our donation of £\_\_\_\_\_ and any donations we make in the future or have made since \_\_\_\_\_ (date must be within the last 4 years).
- We want to Gift Aid our one-off donation of £\_\_\_\_\_.

**DECLARATIONS MADE BY BOTH DONORS**

I understand that the charity New Horizons Coventry will claim 25p on every £1 that I donate.

I am a UK taxpayer and understand that if I pay less Income Tax and/or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference.

**YOUR RESPONSIBILITY**

Please notify New Horizons Coventry if you:

- Would like to cancel this declaration
- Change your name or home address
- No longer pay sufficient tax on your income and/or capital gains

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

*Please hand your completed form to a member of the Finance Team or email to [finance@nhkc.uk](mailto:finance@nhkc.uk)  
(a scanned copy or photo is sufficient)*